



# HISTORIC PRESERVATION COMMISSION MEETING

City Council Chambers, 33 East Broadway Avenue Meridian, Idaho

Thursday, August 26, 2021 at 4:30 PM

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## Agenda

### VIRTUAL MEETING INSTRUCTIONS

To join the meeting online: <https://us02web.zoom.us/j/81330550000>

Or join by phone: 1-669-900-6833

Webinar ID: 813 3055 0000

### ROLL-CALL ATTENDANCE

Blaine Johnston, President

Josh Evarts, Vice President

Jacy Nary

Destinie Hart

Donna Lusignan

Jody Ault

Brian Fitzgerald

Jessica Perreault, City Council Ex-Officio

1. Farewell to Brian Fitzgerald
2. Introduce New Commissioner, Tyler Ricks

### ADOPTION OF AGENDA

#### APPROVAL OF MINUTES [ACTION ITEM]

3. Minutes from Regular Meeting on May 27, 2021

#### APPROVAL OF MONTHLY FINANCIAL STATEMENTS [ACTION ITEM]

4. Financial Statement for June 2021

#### NEW BUSINESS [ACTION ITEMS]

5. Meridian Speedway Intensive Survey Confirmed Eligibility from State Historic Preservation Office and Approve Next Steps
6. Discuss North Main Street Survey or Zamzows Mill for Next Historical Nomination

#### OLD BUSINESS [ACTION ITEMS]

7. Social Media Efforts Next Steps

**FUTURE MEETING TOPICS / DISCUSSION**

**NEXT MEETING: September 16, 2021**

**ADJOURNMENT**



## HISTORIC PRESERVATION COMMISSION MEETING

City Council Chambers, 33 East Broadway Avenue Meridian, Idaho

Thursday, May 27, 2021 at 4:30 PM

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### MINUTES

#### VIRTUAL MEETING INSTRUCTIONS

Limited seating is available at City Hall. Consider joining the meeting virtually:

<https://us02web.zoom.us/j/87657563529>

Or join by phone: 1-669-900-6833

Webinar ID: 876 5756 3529

#### ROLL-CALL ATTENDANCE

Blaine Johnston, President

Josh Evarts, Vice President

Jacy Nary

Destinie Hart

Donna Lusignan

Jody Ault

Brian Fitzgerald

Jessica Perreault, City Council Ex-Officio

#### ADOPTION OF AGENDA

J. Nary made motion to adopt agenda, seconded by D. Hart

All ayes

#### APPROVAL OF MINUTES [ACTION ITEM]

1. Approve Minutes from April 22, 2021 Regular Meeting

J. Nary made motion to approve minutes, seconded by D. Hart

All ayes

#### NEW BUSINESS [ACTION ITEMS]

2. Approve Monthly Financial Statement for April 2021

J. Ault made motion to approve statement, seconded by J. Nary

All ayes

3. Discuss Interest in Contributing to Interpretive Signage Along Meridian Pathways

A. Belnap informed the Commission that Brighton Corporation has proposed installing interpretive signage along the canal pathway near their development as

part of their mitigation process. The Corporation is looking to partner with the Commission on content for the signs. A. Belnap asked for Commission feedback in participation on this project through funding and content creation. B. Johnston pointed out that grant funds would not be able to be used for this project, however the grant funding will free up other commission funding to use for this project. B. Johnston also stated he thought it was a good option. J. Nary mentioned that the title on the drafted sign is from Lila Hill's research and requested that Lila get recognition for that. A. Belnap will report back on any progress on the project.

#### **REPORTS [ACTION ITEM]**

4. Report: State Historic Preservation Office's Evaluation and Feedback of the Commission's Certified Local Government Status

B. Johnston reported that the Commission's Certified Local Government Status was renewed with the State Historic Preservation Office with some recommendations. Those recommendations included doing an intensive survey of North Main Street and to ensure that the Commission is attending conferences.

5. Report: History Competition for Students

D. Hart provided a report on the History Competition and what could be done better next year, including reaching out to groups and parties outside of West Ada School District. J. Nary informed the Commission that the last time they did the competition, J. Nary and Hillary Blackstone went to all WASD schools and did presentations. J. Nary also suggested that working with PTAs might be more effective. J. Ault suggested starting earlier, like two months in advance.

6. Report: Preservation Month Scavenger Hunt

J. Nary reported that the participation was not as high as she hoped- there were 14 individuals participated in the Scavenger Hunt and those that participated enjoyed it. She suggested this probably had to do with the Commission's lack of posting in the last year and things could improve in future years as there is regular content and relationships are built with the City. A. Belnap noted that she has only given away 3 gift cards due to lack of response by selected winners.

7. Update: Social Media Efforts for June

J. Nary informed the Commission that she will be creating the June calendar, highlighting Dairy Days. A. Belnap noted that the creation of calendars will be spread to other commissioners since J. Nary will be leaving soon. J. Nary stated she would be happy to share resources and knowledge.

#### **FUTURE MEETING TOPICS / DISCUSSION**

Discuss Heritage Conference

Discuss next intensive survey

Report on Meridian Speedway intensive survey

**NEXT MEETING: June 24, 2021**

#### **ADJOURNMENT**

J. Ault made motion to adjourn, seconded by J. Nary

All ayes

Meeting adjourned at 5:10pm

**CITY of MERIDIAN**

FY2021 (10/1/2020 thru 9/30/2021)

**Budget for Historic Preservation & Historical Society**

As of: 6/30/2021

Acct#	AGENCY / VENDOR	Effective Date	DESCRIPTION	FY2021 BUDGET	FY2021 REVENUES	FY2021 EXPENDITURES	Available Budget
01-1840-53801-11160	Budget	10/1/2020	Budget for misc				
<b>Historical Society</b>				<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Acct#	AGENCY / VENDOR	Effective Date	DESCRIPTION	FY2021 BUDGET	FY2021 REVENUES	FY2021 EXPENDITURES	Available Budget
01-1840-53801-11152	Budget	10/1/2020	Budget for Training	\$ 1,000.00			\$ 1,000.00
01-1840-53801-11153	Budget	10/1/2020	Budget for Supplies	\$ 200.00			\$ 200.00
01-1840-53801-11154	Budget	10/1/2020	Budget for Memberships	\$ 420.00			\$ 420.00
01-1840-53801-11155	Budget	10/1/2020	Budget for Printing/Promotional	\$ 1,000.00			\$ 1,000.00
01-1840-53801-11156	Budget	10/1/2020	Budget for Continuing Education Program	\$ 700.00			\$ 700.00
01-1840-53801-11158	Budget	10/1/2020	Budget for Student Initiative	\$ 150.00		\$ 83.00	\$ 67.00
01-1840-53801-11159	Budget	10/1/2020	Budget for Consulting/Photography Services	\$ 10,050.00		\$ 4,528.52	\$ 5,521.48
01-1840-53801-11157	Budget	10/1/2020	Budget for Historic Walking Tour App Maintenance	\$ 1,000.00		\$ 1,000.00	\$ -
<b>Historic Preservation</b>				<b>\$ 14,520.00</b>	<b>\$ -</b>	<b>\$ 5,611.52</b>	<b>\$ 8,908.48</b>
<b>TOTALS</b>				<b>\$ 14,520.00</b>	<b>\$ -</b>	<b>\$ 5,611.52</b>	<b>\$ 8,908.48</b>

GL balance 6/30/21

Effective Date	Transaction Description	ID	Amount
10/14/2020	walking tour kiosk panel replacement signs - qty 6	AP21-0068	1,143.52
12/1/2020	consulting services-Meridian Speedway historical research	AP21-0219	2,885.00
1/31/2021	VISA-GOOGLE Play- fee for creating Google play developer account	AP21-0337	25.00
2/28/2021	VISA-GOOGLE Play- refund on fee for creating Google Play developer account - orig 1.25.21	AP21-0416	(25.00)
4/30/2021	VISA-ONCELL- HPC walking tour app maintenance 4/1/21-4/1/22	AP21-0609	1,000.00
5/1/2021	Pay#2 for Meridian Speedway Survey	AP21-0647	500.00
5/31/2021	VISA-TST HERITAGE HOP HAUS- gift card prize for Preservation Month scavenger hunt - qty 1	AP21-0677	25.00
5/31/2021	VISA-TST DEJA BREW LAUGH A LA- gift card prize for Preservation Month scavenger hunt - qty 1	AP21-0677	25.00
5/31/2021	VISA-USPS PO 1557750642- mailing prizes for Preservation Month scavenger hunt - qty 3	AP21-0677	8.00
5/31/2021	VISA-TST EIGHT THIRTY COMMON- gift card prize for Preservation Month scavenger hunt - qty 1	AP21-0677	25.00